
APPENDIX F

SERVICE SYSTEM COLLABORATION AND ACCOUNTABILITY IMPLEMENTATION TEAM: TERMS OF REFERENCE

A. ACCOUNTABILITY

The Service System Collaboration and Accountability Implementation Team is directly accountable to the Violence Against Women Service System Forum: Central West Region, MCSS.

As a working group, the Service System Collaboration and Accountability Implementation Team does not represent the members of the Violence Against Women Service System Forum of Central West Region or the Ministry of Community and Social Services. Any public statements are at the direction of the members of the Violence Against Women Service System Forum through the Co-chairs.

B. FUNCTIONS

The functions of the Service System Collaboration and Accountability Implementation Team are as follows:

- (i) Promote enhanced collaboration with the child welfare service system partners by pursuing opportunities to increase awareness of and responsiveness to women experiencing violence and their children.
- (ii) Identify and pursue mutual opportunities between Ontario Works and the VAW sector to strengthen partnerships.
- (iii) Initiate a dialogue with representatives of the legal services and court systems and the VAW service system to explore opportunities and implement strategies to promote a more

collaborative approach to strengthen the service system accountability to women experiencing violence and their children.

- (iv) Explore opportunities with education sector partners to increase awareness of women experiencing violence and their children, within the context of current provincial initiatives.
- (v) Enhance partnerships with health sector partners to improve access and outcomes for women experiencing violence who have mental health and addiction challenges.

A detailed implementation workplan featuring the steps to be taken to achieve these functions is featured in Appendix G of this document.

C. IMPLEMENTATION TEAM CHAIR/CO-CHAIRS

The chair/co-chairs of the Service System Collaboration and Accountability Implementation Team will be appointed by the co-chairs of the Violence Against Women Service System Forum. The role of the Implementation Team chair/co-chairs is as follows:

- (i) Chair Implementation Team meetings in a fair and efficient manner, including starting and adjourning meetings on time;

APPENDIX F

SERVICE SYSTEM COLLABORATION AND ACCOUNTABILITY IMPLEMENTATION TEAM: TERMS OF REFERENCE

- (ii) Provide an opportunity for all members of the Implementation Team to participate in meeting discussions;
- (iii) Ensure that tasks assigned to the Implementation Team are addressed within the timeframe specified in the workplan;
- (iv) Monitor the attendance of Implementation Team members and advise the co-chairs of the Violence Against Women Service System Forum of any attendance issues; and
- (v) Report to the Violence Against Women Service System Forum when requested on the outcomes achieved by the Service System Collaboration and Accountability Implementation Team.

The term of the chair/co-chairs of the Service System Collaboration and Accountability Implementation Team will be from January to December 2009.

D. IMPLEMENTATION TEAM COMPOSITION

The Service System Collaboration and Accountability Implementation Team will be composed of a maximum of twelve (12) members, as follows:

- (i) Team Chair/Co-chairs:
 - Sly Castaldi
 - Christine Sevigny

- (ii) Team Members
 - Halton Region
 - Susan Jewett
 - Laurie Kent
 - Wellington
 - Sly Castaldi
 - Waterloo
 - Trisha Robinson
 - Leslie Josling
 - Peel
 - Christine Sevigny
 - Sue Davidson
 - Dima Amad
 - Lynn Mueck
- (iii) Team Resource
 - Leslie Josling
- (iv) Student Resource
 - Cassandra Hanrahan

Members of the Service System Collaboration and Accountability Implementation Team will be appointed for the period of January-December 2009.

E. IMPLEMENTATION TEAM MEETING SCHEDULE

The meetings of the Service System Collaboration and Accountability Implementation Team during January to December 2009 will coincide with the meetings of the Violence Against Women Service System Forum, Central West Region, as follows:

APPENDIX F

SERVICE SYSTEM COLLABORATION AND ACCOUNTABILITY IMPLEMENTATION TEAM: TERMS OF REFERENCE

- Thursday, April 23, 2009
- Thursday, June 4, 2009
- Thursday, October 1, 2009
- Thursday, November 12, 2009

The Service System Collaboration and Accountability Implementation Team will meet for a two-hour timeframe during the scheduled meeting of the Violence Against Women Service System Forum.

F. IMPLEMENTATION TEAM MEMBER PARTICIPATION

The members of the Service System Collaboration and Accountability Implementation Team are expected to:

- (i) Attend and participate in all Service System Collaboration and Accountability Implementation Team meetings;
- (ii) Be prepared for each Service System Collaboration and Accountability Implementation Team meeting by reviewing pre-circulated information in advance;
- (iii) Respect the confidentiality of Service System Collaboration and Accountability Implementation Team meeting information and discussions.

G. TIMEFRAME

The Service System Collaboration and Accountability Implementation Team has been established for the period of January-December 2009. The overall effectiveness and future direction of the Violence Against Women Service System Forum and Implementation Teams will be evaluated in November 2009.